

*These minutes were approved at the December 2, 2010 meeting.*

**DURHAM HISTORIC DISTRICT /HERITAGE COMMISSION**  
**Thursday October 7, 2010**  
**DURHAM TOWN HALL -COUNCIL CHAMBERS**

**MEMBERS PRESENT** Chair Leslie Schwartz; Vice Chair Henry Smith; Secretary Andrea Bodo; Crawford Mills, Erich Ingelfinger; Town Council Rep Peter Stanhope ; Planning Board rep Peter Wolfe

**MEMBERS ABSENT:** none

**OTHERS PRESENT:**

**I. CALL TO ORDER**

Chair Schwartz called the meeting to order at 7:04 pm.

**II. ( Approval of Minutes ) Reorder of the Agenda :**

Andrea made a motion to move the "approval of the minutes" to be done after the PUBLIC COMMENT. Leslie seconded the motion . The vote was unanimous.

**III. and IV . PUBLIC COMMENT and discussion of establishing DESIGN GUIDELINES for the Core Business District.**

Chair Schwartz opened up the discussion for public comment.

PUBLIC COMMENTS CLOSED / HDC DISCUSSION

Leslie Schwartz discussed the importance of creating some degree of flexibility in the guidelines/standards to allow for safety issues like fire escapes, chimneys..... also the flexibility with the developers in the exterior appearances.

Discussion by everyone agreed that the HDC should recommend that the Planning Board authorize an ARCHITECTURAL REGULATIONS COMMITTEE and a letter should be sent to Jim Campbell and the Planning Board. Peter Stanhope added that it should be cc'ed to Todd Selig to help get the process moving.

Crawford Mills made the motion to send a letter to Jim Campbell to make a recommendation to the Planning Board to authorize the formation of an ARCHITECTURAL REGULATIONS COMMITTEE to create architectural guidelines/standards... consisting of volunteers from the community , including design professionals and members of the HDC.....for the commercial core and gateways . The HDC would like representation on this Committee.

Peter Stanhope seconded the motion and it passed unanimously.

Peter Wolfe said he can elaborate with the Planning Board when this is brought up before them.

Leslie will send the letter to Jim Campbell with a cc to Todd Selig.

**Re ordered item II. Approval of minutes**

Minutes of January 7, 2010 : August 3, 2010 and September 2, 2010 were approved

NEXT REGULAR MEETING OF HDC is Thursday November 4, 2010/Discussion for Heritage Commission Leslie , Erich and Crawford to bring in information from previous meetings.

Peter Stanhope moved to adjourn. Erich Ingelfinger seconded the motion.

The meeting was adjourned at 9:14p

Respectfully submitted,  
Andrea Bodo  
Secretary HDC/Heritage Commission  
10/7/2010

**NEXT REGULAR MEETING OF HDC is Thursday November 4, 2010.**

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